

**Position Title:** Urban Planner/Project Manager

**Reporting To:** Director of River Cities Program

**Our Mission:** To sustain and enhance the Hudson Valley's inspirational beauty and health for generations to come.

**Mission of Position:**

The Urban Planner/Project Manager is a key member of a small and nimble team at Scenic Hudson that identifies and tackles urban greening and environmental justice challenges in the Mid-Hudson cities of Kingston, Newburgh and Poughkeepsie. The role requires an innovative and thoughtful approach to community-based planning and project management that contributes to climate resilience for the most vulnerable residents of these small cities. The Urban Planner/Project Manager will: manage complex projects that center equitable access to nature in cities; cultivate working relationships with residents, community leaders, and government officials to advance community-led planning efforts; conduct site analyses, draft concept plans, and develop implementation strategies for green infrastructure projects; engage community members through creative methods that center community ownership of projects and advance environmental justice; analyze data and policy as they relate to equitable access to open space, climate resilience, and conservation of urban ecosystems. This position works collaboratively with the Program Director and Senior Project Manager.

**About Scenic Hudson's River Cities Program:**

Scenic Hudson's River Cities Program focuses on improving equitable access to nature and creating systems of climate-resilient green infrastructure in the Mid-Hudson cities of Poughkeepsie, Newburgh, and Kingston through meaningful community engagement and multi-stakeholder collaboration. We believe that cities should reflect the voices and visions of all their residents while supporting the living natural heritage of the Hudson River Estuary. We focus on key natural assets that provide opportunities for linking neighborhoods, empowering and educating young people, and improving biodiversity and climate resilience in urban ecosystems. We value equity, representation, and justice as critical aspects of our collaborative conservation work. Our practice is rooted in the co-creation of vibrant public spaces that support social and ecological well-being.

**Required Qualifications.**

- Master's degree in urban planning, geography, urban design, ecology, or landscape architecture; or 4 years of professional work experience in a related field.
- A passion for community-led planning.
- Experience engaging people through diverse community engagement methods.
- A commitment to social, ecological, and racial justice.
- Three years experience working in culturally and socioeconomically diverse urban communities.
- Effective communication skills including exceptional writing and visual communication skills.

- Proficiency with Adobe InDesign, Photoshop, and Illustrator.
- Intermediate skills in geographic information systems (GIS).
- Must have a driver's license and daily access to a vehicle.

**Preferred Qualifications:**

- Experience with parks and open space planning.
- Community organizing experience.
- Knowledge of New York State climate and environmental justice policy.
- Experience in food systems, environmental education, and/or placemaking.
- Strong analytical and organizational skills with demonstrated experience in prioritizing and executing multiple tasks, initiatives, and projects with excellent attention to detail.
- Project leadership skills with a record of effective collaboration and negotiation with diverse partners and stakeholders.
- Knowledge of East Coast natural history.
- Advanced GIS and/or design skills
- Experience with project management systems and software.
- Spanish-speaking and writing a plus.

**Responsibilities may include:**

- Contribute to planning and design strategies for urban greening and conservation projects on multiple scales that advance environmental justice and ecological resilience.
- Provide qualitative and quantitative research and analysis of socio-demographic, environmental and cultural factors to drive data-informed decision making.
- Identify and engage stakeholders and project partners including the general public, community leaders, not-for-profit organizations, governmental agencies, and private sector entities.
- Analyze and review local codes, plans and policies and align Scenic Hudson's projects with them.
- Utilize GIS and other research platforms to inform project and programmatic strategy.
- Create maps and visual diagrams to communicate planning and design concepts.
- Provide technical assistance to community partners and municipal agencies.
- Develop surveys and participatory research methods.
- Manage contracts, schedules, and deliverables of consultants and strategic partners.
- As needed, review private development proposals, provide analysis and alternate concepts that reflect contemporary urban design principles, environmental justice and climate resilience.
- Provide thorough reporting of program activities and outcomes for internal and external meetings, board committees, funders and external communications.
- Assist with managing the River Cities Program budget and grant proposals.
- Represent Scenic Hudson in a variety of capacities including public meetings, formal hearings and social/community gatherings.
- Secure local and state approvals and permits for projects.
- Available for occasional night and weekend meetings.
- Other duties as assigned to achieve programmatic and organizational goals.



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**Compensation:**

Full time with competitive salary and benefits. The salary range is \$72,000-\$76,000, commensurate with experience.

**Contact:**

Applications should be sent to: [jobs@scenichudson.org](mailto:jobs@scenichudson.org). Send resume and brief writing sample. Further information can be found on our website: [www.scenichudson.org](http://www.scenichudson.org). No phone calls please.

**Scenic Hudson defines Environmental Justice as the fair treatment and meaningful involvement of people regardless of their ability, culture, education, gender, heritage, income, or race in efforts, decisions, and actions that impact their environment, health and livelihoods.**

**Scenic Hudson is an Equal Opportunity Employer promoting and celebrating excellence and cultural diversity. We are committed to advancing diversity, equity, representation, and inclusion, and strive to serve all people in the Hudson Valley by evaluating all our projects, strategic initiatives, and outcomes through that lens.**