

ADOPTION OF COMPREHENSIVE PLAN UNDER STATE STATUTE

1. Town/Village board, by resolution, charges the planning board with preparation of plan.
2. Planning board hold public hearings on plan (newspaper notice a least ten calendar days in advance – plan available in town/village clerk office).
3. Planning board transmits, by resolution, the plan to town/village board.
4. Town/Village board refers plan to county planning board (thirty day review).
5. Town/Village board holds public hearings within ninety days of planning board transmittal (newspaper notice a least ten calendar days in advance – plan available in town/village clerk office).
6. Town/Village board approves environmental assessment form and SEQR declaration.
7. Town/Village board adopts plan by resolution.
8. Final plan filed in town/village clerk office, copy sent to county planning department within 30 days of adoption.