

**APA New York Upstate Chapter  
Executive Board Meeting – Conference Call  
July 18, 2008**

**Minutes**

Present: Judy Breselor, Rocky Ferraro, Rich Guarino, Jason Haremza, Elaine Jardine, Sandy Misiewicz, Gary Palumbo, Ellen Parker, Lee Whyte

**Open meeting**

**Meeting Minutes – May 16, 2008, Conference Call**

**President's Report:**

Mike Long absent, Rocky Ferraro reporting:  
RFQ, 5 responses  
Committee will review, make recommendations to board in Oct.

**VP Report (Judy Breselor):**

Conference report – Jason Haremza  
Leg Policy Issue: APA national group, has 15 members, Judy is a member, 1<sup>st</sup> meeting July 31  
Also meeting in Sept. in DC

**Awards Committee (Rocky Ferraro):**

16 nominations came in  
Committee members get packets next week  
Committee meets in August  
No nominations in distinguished leadership award

**Treasurer (Rocky Ferraro):**

Rocky Ferraro: emailed update  
Discussion about complexities of recording CM credit costs  
Chapter subsidizes difference in cost for student conference attendees  
Motion: Accept treasurers report: Ellen Parker moves, Jason Haremza 2nds  
Passed unanimously

**Secretary (Jason Haremza):**

New UB student rep – Gary Palumbo to forward to Jason Haremza  
Could updated list be posted on website?  
Ellen Parker - could email be sent to the board at least every quarter with current emails to respond to?

**PDO (Ellen Parker):**

CM credits:

- lunch in Capital District

- 2 events in WNY
- May 13 lecture in GFL

Have heard good reports on online course from Washington State Chapter  
Upstate Chapter participating in Ohio AICP web study course

Need sign in sheet at each session at conference, need evaluation sheets to be available  
NYPF looking to certify sessions at their conference

**Legislative Affairs:**

Vacant

Need to think about it in the Capital District, whoever fills this position should plan on going to Washington in September.

**Membership (Eve Holberg):**

Absent

**Education (Kris Hughes):**

Absent

**Public Relations (Diane Carlton):**

Absent

**Member at Large (Gary Palumbo):**

Not much to report. Defer to Rich Guarino re: Krasner Scholarship

**Planning Official Development Officer:**

Absent. Position has been vacant for quite some time.

**County Planning Directors Representative (Elaine Jardine):**

Nothing to report. Next meeting likely to be in conjunction with NYPF conference.

**Canadian Officer (Lee White):**

Sitting in for George McKibbin. Been active member of APA board, WNY Section for 6 years.  
Working in Ft. Erie/Buffalo. George to clarify position transition. OPPI/CIP conference in 2009. Ellen:  
we should work to certify sessions at this conference.

**Section Directors**

- Capital District: conference: finalized contract with Crowne Plaza in downtown Albany. Sept 30-Oct 2. Smart Growth project, currently compiling survey results. Succession planning for section officers.

- GFL: conference
- WNY: Awards dinner, well attended. Raised almost \$1000 for Krasner scholarship with raffle. Sent letter of support to Erie County legislature to support establishment of Erie County Planning Board. Question to Section Directors about member participation levels. Gary Palumbo: we will have another basket raffle at conference.

### **Student Reps**

Absent

UAlbany establishing planning alumni group

### **Other business**

APA regional rep to attend Chapter conference? Judy to look into it.

Next meeting

October 8, RIT Inn and Conference Center, 2-5PM

Motion: adjourn: Rocky Ferraro moves, Ellen Parker 2nds,  
Passed unanimously