

**APA New York Upstate Chapter  
Executive Board Meeting – Conference Call  
May 16, 2008**

**Minutes**

Present: Judy Breselor, Diane Carlton, Mark Castiglione, Frank Evangelisti, Rocky Ferraro, Rich Guarino, Jason Haremza, Eve Holberg, Mike Long, George McKibbon, Gary Palumbo, Ellen Parker

**Open meeting 9:42 AM**

Mike Long opens

**Meeting Minutes – March 28, 2008 at Dewitt Town Hall.**

Mike: where are the minutes?

Jason: just sent

**President's Report (Mike Long):**

Went to Las Vegas conference, sat in CPC mtgs, conversation revolved around CM program. Revision to fees and structure are likely. New president of AICP is more interested in getting input from chapters than in the past. Talk of a flat fee for providers.

Elections: Rocky

VP, leg affairs, education officer, treasurer: all vacant

Motion: Mike Long, moves, Eve Holberg 2nds

Accept Mark Castiglione's resignation with regret. Mike Long, Rocky Ferraro, Judy Breselor: Mark was a tremendous asset to the board.

Passed unanimously

Mike Long: appoint someone to fill Mark's position?

Judy Breselor: wouldn't want to see us filling position until we know Mark can't come back

Mike Long: could Judy fill in for remainder of the year?

Judy Breselor: yes, in the interim, but if the right person steps up, would want to pass the torch

Mark Castiglione: feels board shouldn't wait

Motion: Ellen Parker moves, George McKibbon 2nds

Judy Breselor to fill Legislative Affairs Officer on short term basis

Passed unanimously

Rocky Ferraro: there has been interest expressed by an entity for support services RFP

Eve Holberg: RFP should go out to diversity of groups

Judy Breselor: send to Metro? NYPF?

Diane Carlton: should go to individuals as well

Delegate Assembly: thank you to Mark Castiglione and Eve Holberg

**VP Report (Judy Breselor):**

Went to Las Vegas, went to ethics session. Ethics sessions has to be recommended from national. LPC (Legislative Policy Committee) issues: going over old policies, should be chapter legislative people, been working on climate change policy.

Noted that most chapters don't have term limits on Legislative Affairs Officer and PDO, should we revisit the issue?

Looking at 2009 conference, 1<sup>st</sup> week of October

**Legislative Affairs (Mark Castiglione):**

Submitted exit report

Bill memos need to get out, national can distribute on our behalf

Ellen Parker will review bill memos

Met with Empire State Futures (statewide smart growth advocacy group), Peter Fleischer

Motion: Eve Holberg moves, Judy Breselor 2nds

Chapter should send out bill memos

Passed unanimously

CDPA smart growth initiative, completed survey for planners, will be willing to share survey with chapter board.

**PDO (Ellen Parker):**

Examining CM fee structure, have a ways to go, but at least looking at it  
Future CM web conference call?

Mike Long: looking at partnering with ASLA conference

Rocky Ferraro: Questions and then discussion on financial implications of sponsoring CM sessions.

Ellen Parker: national does not tell us anything.

**Awards Committee (Rocky Ferraro):**

Nomination form sent out. Please distribute within Sections. Deadline is July 12. Innovative topic this year is Regional Planning.

Marcia Kees accepted national award in Las Vegas. George Homsy to get photo from Las Vegas conference for newsletter.

**Conference Update:**

Jason Haremza: gave updates for this year's conference

Next year – Albany, Sandy absent but date set, 1<sup>st</sup> week of October

**Treasurer (Rocky Ferraro):**

Rocky Ferraro: emailed update  
Thank section treasurers for getting information for APA national requirements  
Motion: Gary Palumbo moves, Frank Evangelisti 2nds  
Accept treasurers report  
Passed unanimously

**Secretary (Jason Haremza):**

New UB student reps  
Corrections to the minutes

**Membership (Eve Holberg):**

Nothing to report, able to do another lapse letter in June  
Impossible to know the impact of lapse letter  
Membership numbers holding steady

**Education (Kris Hughers):**

Rocky: make sure academic departments are aware of the conference, timing is critical

**Public Relations (Diane Carlton):**

Nothing to report

**Newsletter:**

**Member at Large:**

Krasner Scholarship update: winner Britney DeLeo  
To be awarded at awards lunch at conf.

**Canadian Officer (George McKibbin):**

May 1 advertised 2008 Chapter conference in OPPI e-newsletter  
Presented at Las Vegas on healthy communities initiative on behalf of OPPI and CIP

2009 OPPI (Sept 30-Oct 3) and Upstate conferences may conflict

Replacement of Canadian Officer, George to forward names to Mike Long and Mary Ann Rangam at OPPI

**Section Directors**

GFL: May 13 Rick Bernhardt lecture was very successful, working on section bylaws  
Lack of APA promo material was a problem, had to create our own.  
Judy Breselor: APA national developing

Southern Tier: not much to report, cultivating new board members

WNY:

Banking issues, working with Rocky

Bylaw amendments

Role of UB

Section awards

Updating email addresses

May 7 – tour of Darwin Martin house

May 10 – presented planning award at UB commencement

May 21 – community based brownfields audio conference, corporate sponsored, no cost to membership

**Student Reps**

Absent

**Other business**

Wait to approve March minutes until July

Next meeting

July 18, town of Dewitt, 10:30AM

Motion: Eve Holberg moves, Diane Carlton 2nds,

Adjourn

Passed unanimously