

**APA New York Upstate Chapter
Executive Board Meeting – Cornell University
November 16, 2007**

Minutes

Present: Mark Castiglione (MC), Rocky Ferraro (RF), Jason Haremza (JH), Kris Hughes (KH), John Kordrupel (JK), Mike Long (ML), Sandy Misiewicz (SM), Gary Palumbo (GP)

Correct September minutes to correct date of September meeting and include date of July meeting (July 20).

Gary Palumbo moves to accept Sept 18 minutes as corrected, Mark Castiglione, 2nds
Approved unanimously

President's Report

News blurb in newsletter about proposed staff person; will be part of president's message in next newsletter. Will get together with Gary Palumbo, Rocky Ferraro, JB to craft message.

Next newsletter (January) will include officers reports.

Need nominating committee for 2009 elections. Mike Long, Rocky Ferraro, Kris Hughes volunteer. Will start getting list together in Jan-Feb

Mike Long moves to appoint nominating committee, Jason Haremza 2nds
Approved unanimously

Vice President's Report

Judy Breselor – absent

Awards Committee

Mike Long: it was the highlight of conference
Award has been sent to Dan Sitler's parents

Chapter Conference Committees

Mike Long: Southern Tier Section did a very nice conference, went well

Suggestions for GFL in 2008:
Night on the town on Wed
Krasner scholarship at reception
Membership meeting at breakfast
Kris Hughes: Zip car demonstration
Call for presentations (talk to Frank)
Separate checking account for conference? Check with Lisa

[Editors's note: I checked with Lisa Cheung, GFL Section Treasurer, and the answer is no, there is no separate checking account for the conference.]

Sandy Misiewicz: looking to see if Metro Chapter will partner in 2009

Gary Palumbo: Gary Palumbo and Eve Holberg chairs in 2010

Past President

Jean Waterbury – absent

Treasurer

Rocky Ferraro: reviews treasurer's report, Chapter is in good financial health

Gary Palumbo: moves to accept the treasurer's report, Kris Hughes 2nds

Approved unanimously

Mike Long: Membership keeps going up. Challenges with maintaining email addresses. Also, newsletter is a great improvement.

AMENDED as per action of Upstate Chapter Board on 2-15-08. Addition: Mike Long requests that delegate assembly fund be raised from \$1000 to \$1500 for a total of \$750 per person.

Secretary

Up-to-date board list was sent out, will recirculate to board

PDO

Ellen Parker – absent

Gary Palumbo, Jason Haremza, Mike Long: Ellen doing fantastic job

Mike Long: what do we want to do for development programs? Subsidize the sections to put together training institutes?

Gary Palumbo: partnering with other organizations' training opportunities

Kris Hughes: danger in partnering since planners don't have a strong professional presence

Gary Palumbo: more pragmatic to partner with relevant sessions at other organizations

Mike Long: sees partnering with UB, UAlbany, others as a way to address issue

Rocky Ferraro: need to develop policy on how/who the Chapter would subsidize for training

Gary Palumbo: make that a focus of the Jan meeting?

Mike Long: subcommittee? Certification Maintenance Policy Committee: Rich Guarino/Gary Palumbo, Ellen Parker, Sandy Misiewicz/Rocky Ferraro

Rocky Ferraro: committee should present protocol to full board at Jan meeting

Rocky Ferraro moves to appoint Certification Maintenance Policy Committee, Mike Long 2nds
Approved unanimously

Legislative Affairs

Mark Castiglione: We need to lean on organizations that already have the infrastructure in place to get our message out there: Farm Bureau, environmental advocates, other lobbying groups

The other strategy is to use our network of members as our mouthpiece.

6 bill memos, needs editor: Kris Hughes volunteers

Looking to set up an email list that can target legislative efforts geographically.

Gary Palumbo: Get memos to membership.

Kris Hughes: need to get drafts to board for review, email with return deadline (2 week)

Kris Hughes: there shouldn't be editing by the group, but opportunity for comment

Mark Castiglione: do we have a budget for mailing these memos?

Kris Hughes: we will have limited areas of focus in a given year, and other stuff is secondary. Two tier approach.

Rocky Ferraro: to send updated letterhead to Mike Long for circulation

Membership Officer

Eve Holberg – absent

Education Officer

Kris Hughes: went well, Kate McConnell did a great job, lot of legwork

Public Relations Officer

Diane Carlton – absent

County Planning Director's Liason

Kris Hughes: Mike Kayes no longer on the board of the County Planning Directors; Kris Hughes to check with Warren Hart

Section Directors

Cap District: Sandy Misiewicz

Presents revised bylaws.

Gary Palumbo moves to endorse revised bylaws, contingent upon acceptance by APA national, Kris Hughes 2nds

Approved unanimously

WNY: Gary Palumbo
UB re-accreditation

GFL: Jason Haremza
2008 conference planning stuff, dinner in January

UB: John Kordrupel
Graduate Planning Student Association (GPSA) met with Planning Accreditation Board (PAB); went well
GPSA putting together a student/faculty mixer

UAlbany: Rocky Ferraro
Re-accreditation coming due, but national requested 1 year extension to 2009

Mark Castiglione moves to adjourn, Gary Palumbo 2nds
Approved unanimously

Adjourned at 4:10PM

Respectfully submitted,

*Jason Haremza, Chapter Secretary
December 18, 2007*

*Minutes Amended by Action of the Board
February 15, 2008*

Next meeting: January 18, 2008, 10:30AM, Dewitt Town Hall