

APA NY UPSTATE CHAPTER
Annual Board Meeting
Date: Friday, September 23, 2005
Time: 8:00 AM – 8:30 AM
Place: Chapter Conference, Buffalo, NY

Minutes

Board Members Present: Rocky Ferraro, Sandra Misiewicz, George McKibbon, Mike Kayes, Gary Black, Jean Waterbury, Jane Luce, Judy Breselor, Eve Holberg

Other APA Members Present: George Homsy, Holly Lindstrom, Monica Pellegrino

AGENDA

1. Call to Order

Rocky F. called the meeting to order at 8:00 AM followed by the introduction of Board members and guests.

2. Officers' Reports

A. County Planning Director's Liaison – Mike Kayes

- Six planning director meetings are scheduled this year and they continue to work with the National Association of County Planners.

B. President – Rocky Ferraro for Mike Long (not present)

- Bylaw revisions have been approved by the Board and submitted to the general membership for a vote. The most significant changes include including the NY Planning Federation, Association of County Planning Directors, and the Canadian Officers as members of the Board, procedural changes to being nominated for a position on the Chapter Board and guidance on revising section boundaries. Members will be provided with the changes and a voting ballot via the next Chapter newsletter.
- Sean Maguire has resigned from the newsletter editor position. Diane Carlton has volunteered to take the lead on getting the next newsletter out.

C. Past President - Jean Waterbury

- Jean W. reminded all those present that the Chapter President's Council meetings continue at the conference and all are encouraged to participate.
- The website is getting 35 hits per day and is being regularly updated. The Chapter award winners will be posted on the site and any job openings that are forwarded to the Chapter will also be posted on the site.

- D. Treasurer – Rocky Ferraro
- Rocky F. distributed the budget and indicated that financially the Chapter is in good shape. Income from Chapter rebates has been greater than that budgeted but income from the sale of newsletter advertising has been lower than projected, due to having fewer newsletters in 2005.
 - Due to the reduced number of newsletters, the Chapter will not be soliciting additional advertising for the next newsletter.
 - Section rebates will be going out in October and there will be changes in the process for distributing these rebates next year.
 - Chris Parezo is the recipient of the Michael Krasner Memorial Scholarship for 2005 and fundraising will be undertaken to help the scholarship become perpetual.
 - Rocky F. has also taken on the responsibility to organize the 2005 awards program since the V.P. position is vacant. Eleven awards will be distributed at the APA luncheon at the conference on Friday afternoon.
- E. Professional Development Officer – Judy Breselor
- AICP credits are available for the conference sessions. Jean W. recommended that all certified programs be listed on the website and instructions on how to record them should be provided.
 - New CPC manuals are out and cost \$20 each. Judy will be ordering and distributing them to AICP candidates.
 - The Chapter had 9 AICP candidates take the May exam and 6 passed which is comparable to the national pass rate of 66%.
- F. Director of Legislative Affairs – Judy B. for Andy Labruzzo (not present)
- Andy developed a Preservation Planning program through an APA grant which was presented as a two part session at the conference on Thursday.
 - Activity with the LUAC or the Senate Land Use committee is increasing with meetings scheduled this Fall.
- G. Education Officer – Rocky F. for Kris Hughes (not present)
- Rocky commented that additional interaction between professionals and students is needed and should be pursued.
- H. Public Relations Officer – Gary Black
- A press release for the award recipients will be issued following the conference.
 - A press release highlighting the Board membership changes will also be issued.
- I. Membership Officer – Eve Holberg
- Membership numbers are up and electronic communication with the members is being pursued.

- J. Planning Official Development Officer – Jane Luce
- The New York Planning Federation will be hosting its annual training conference October 10 - 12 in Saratoga Springs.
- K. Canadian Officer – George McKibbin
- George M. reported that he would like to see increased interaction and awareness between the Chapter and the Ontario Planners (OPPI). Perhaps a jointly sponsored event could be arranged.
 - George M. suggested that it should be looked into whether or not AICP credits could be offered on courses offered by OPPI. Judy B. indicated that this should be explored. Jean W. indicated that several Chapter members are also certified in Canada however Eve H. indicated that there is some confusion as to whether non-residents of Canada could or should be certified in Canada.

3. Section Reports

- A. Capital District – Sandra Misiewicz
- Nine luncheon programs are scheduled for 2005, five have already been held as well as a summer social. A winter/holiday social and a student reception at the University at Albany are also planned.
 - The section will also be purchasing four APA audio conferences for 2005-06.
- B. Central New York – Scott Shannon (not present)
- C. Genesee Finger Lakes – Jason Haremza (not present)
- D. Southern Tier – Frank Evangelisti (not present)
- E. Western New York – Jeff Lebsack (not present)

4. Student Representatives

- A. Cornell – Megan McDonald (not present)
- B. SUNY Albany – Elizabeth Mylott/Bryant Cocks (not present)
- C. SUNY Buffalo – Ellen Talbo (not present)
- D. SUNY ESF – Janet Marsden (not present)

5. Member Comments

Rocky F. indicated that the next meeting of the Chapter Board would be at the student reception at the University at Buffalo on November 18th. The next regular meeting of the Board will be January 20th, 2005 in Dewitt.

6. Adjournment

The Board passed a motion to adjourn at 8:35 AM (Waterbury/Breselor)